



## **Workshop and Seminar Policies**

### **Registration Policy**

- OMA institutional members may send one person at the member rate. Additional staff, board members or volunteers attending must be individual members of OMA or pay the non-member registration rate.
- Registrations cannot be shared.
- Register only one person per form.

### **Cancellation/Refund Policy**

- Cancellations must be made in writing.
- Cancellations received by the registration deadline are eligible for a refund. Cancellations received after the deadline are non-refundable.
- OMA is not responsible for cancellations sent but never received.
- Participant substitutions are accepted at any time; please notify the OMA office at 405.424.7757.