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The Oklahoma Museums Association offers the reference lending library as a service to museums across the state. Materials are available to staff and volunteers of Oklahoma museums, historic sites, tribal cultural centers, archives, libraries, related institutions and the general public.

**Most titles in this listing are available from Oklahoma public libraries through the Otis interlibrary loan system of the Oklahoma Department of Libraries. Some materials, however, must be borrowed directly from the Oklahoma Museums Association. Special instructions follow these listings. See the back page for helpful phone numbers and websites.**

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**Oklahoma Museums Association  
2020 Remington Place  
Oklahoma City, OK 73111  
Voice: 405.424.7757  
Fax: 405.427.5068  
bgranger@okmuseums.org  
OKMuseums.org**

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### **IMLS Connecting to Collections Bookshelf List**

*All items are available for loan directly from the OMA office. Information on borrowing books from OMA appears on the next to last page of this document. These books are listed here as a collection for easy reference and also are listed under the appropriate subject heading on the following pages.*

- Adlestein, Peter Z. *IPI Media Storage Quick Reference*. Rochester, NY: Image Permanence Institute, 2004.
- Canadian Conservation Institute, Department of Canadian Heritage. *Framework for Preservation of Museum Collections*. Chart. Ottawa: Canadian Conservation Institute, 2004.
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- Ogden, Sherelyn, ed. *Caring for American Indian Objects: A Practical and Cultural Guide*. St. Paul, MN: Minnesota Historical Society Press, 2004.
- Ritzenthaler, Mary Lynn and Diane L. Vogt O'Connor. *Photographs, Archival Care and Management*. Chicago: Society of American Archivists, 2006.
- Ward, Philip. *The Nature of Conservation: A Race Against Time*. Marina del Rey, CA: The Getty Conservation Institute, 1986.

## **RESOURCES FOR GROUPS CONSIDERING THE FEASIBILITY OF STARTING A NEW MUSEUM**

Anderson, Gail, ed. Museum Mission Statements: Building a Distinct Identity. Washington, DC: AAM, 1998. (Available in OMA Office)

Brosky, Stanley T., ed. JumpStart Workbook. Lafayette: Louisiana Association of Museums, 1995.

Buck, Rebecca A. and Jean Allman Gilmore, eds. The New Museum Registration Methods. Washington, DC: AAM, 1998.

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Hummel, Joan M. Starting and Running a Nonprofit Organization. 2<sup>nd</sup> ed. Minneapolis: University of Minnesota Press, 1996. (Available in OMA Office)

Malaro, Marie C. Museum Governance: Mission, Ethics, Policy. Washington, DC: Smithsonian Institution Press, 1994.

Miller, Patricia. "Probably Not a Good Idea, Parts I and II," Technical Bulletins 25 and 26, MuseNEWS, Oklahoma Museums Association, 1996. Reprinted with permission from Technical Insert 59, Illinois Heritage Association. (Available in OMA Office)

Museums and Libraries: Gateways to Discovery. Washington DC: Institute of Museum and Library Services, n.p. (Available in OMA Office)

Nichols, Susan K. Organizing Your Museum: The Essentials. Washington, DC: AAM, 1989.

Olenick, Arnold J. and Philip R. Olenick. A Nonprofit Organization Operating Manual. New York: The Foundation Center, 1991.

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- Nelson, Judith Grummon. Six Keys to Recruiting, Orienting, and Involving Nonprofit Board Members. Washington DC: National Center for Nonprofit Boards, 1991.
- O'Connell, Brian. The Board Member's Book. n.p.: The Foundation Center, 1985.

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The Source; Twelve Principles of Governance That Power Exceptional Boards. Washington DC: Board Source, 2005. (Available in OMA Office)

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Zimmerman, Robert M., and Ann W. Lehman. Boards That Love Fundraising: A How-To Guide for Your Board. San Francisco: Jossey-Bass, 2004. (Available in OMA Office)

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AAM Guidelines on Exhibition Borrowed Objects, Technical Bulletin 36: from the American Association of Museums, July 2000. (Available in OMA Office)

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Clements, Gayle S. The Numbering of Objects for Museums, Historical Houses, Private Collections. Tulsa Gilcrease Museum. 1996.

Crow, William B. and Din, Herminia. Unbound By Place or Time, Museums and Online Learning. Washington DC: AAM, 2009.

Delfino, Gina Nicole. "Recommendations for Applying Accession Numbers to Museum Objects: Part I and II," Technical Bulletins 42 and 43, MuseNEWS, Oklahoma Museums Association, 2005. Reprinted with permission of the Minnesota Historical Society, St. Paul, Minnesota. Originally published in 2000. (Available in OMA Office)

Dickson, Kathy. "Building Better Collections: Creative Ways to Work With Donors," Technical Bulletin 21, MuseNEWS, Oklahoma Museums Association, 1994. (Available in OMA Office)

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“Basic Art Handling.” Hamilton, NY: Gallery Association of New York State, 1990. Videotape (26 minutes) designed for registrars, curators — anyone responsible for handling works of art or historical artifacts; may be used as introduction to the topic for new staff or students or a refresher for experienced personnel. Borrow directly from the Oklahoma Historical Society, Museums Division office (405/522-5231). Borrower pays return postage.

Basic Principles of Artifact Storage. Alberta: Alberta Museums Association. 1993.

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## **PUBLISHER ABBREVIATIONS**

AAM - American Association of Museums, AASLH - American Association for State and Local History,  
ICOM - International Council of Museums, SAA - Society of American Archivists

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### **Helpful Addresses**

#### **Oklahoma Museums Association**

2020 Remington Place  
Oklahoma City, OK 73111  
Voice 405.424.7757  
e-mail: [bgranger@okmuseums.org](mailto:bgranger@okmuseums.org)  
[www.okmuseums.org](http://www.okmuseums.org)

#### **Oklahoma History Center**

800 Nazih Zudhi Drive  
Oklahoma City, OK 73105  
Voice 405.522.5248  
[www.okhistorycenter.org](http://www.okhistorycenter.org)

#### **Oklahoma Department of Libraries**

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Oklahoma City, OK 73105-3298  
Voice 405.521.2502  
[www.odl.state.ok.us/genref/ill.htm](http://www.odl.state.ok.us/genref/ill.htm)

#### **American Association for State and Local History**

1717 Church Street  
Nashville, TN 37203-2991  
Voice 615.320.3203  
[www.aaslh.org](http://www.aaslh.org)

#### **American Alliance of Museums**

2451 Crystal Drive, Suite 1005  
Arlington, VA 22202  
Voice 202.289.1818  
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*Updated November 22, 2019*

*Oklahoma Museums Association*

