Module 14: Writing A Collections Plan
Sample Collections Plan

Anywhere Museum
Collections Plan 2022-2025

Mission Statement
The purpose of the Anywhere Museum will be to promote, preserve, and develop an appreciation for history, culture, and art in Anywhere, Oklahoma and the surrounding region. The center will accomplish its mission through the following means:
1. Acquisition of real and personal property including, but not limited to, buildings, papers, artwork, and historical objects, and;
2. Educational activities such as traveling, temporary and permanent exhibits, programs, events, publications, or any other means deemed appropriate to educate and inform the public about history, culture and art.

Vision Statement
The Anywhere Museum will be a landmark institution that will energize the local economy and the community's interest in its cultural heritage.

Collecting Philosophy
The museum seeks to improve the quality of its overall collection through the purchase and donation of objects that are identified from the list of Collecting Themes contained in this document.

Method of Acquisition
Objects will be acquired through donation whenever possible. In the case of purchase, the Acquisitions Committee will recommend objects to the Board of Trustees for approval. The committee will recommend the source of funding at that time. The museum's Acquisition Committee, working closely with the museum's Executive Director, will be responsible for meeting on a quarterly basis to report on possible acquisitions to the collection.
Funds received from the deaccessioning of objects may be used to purchase additions to the collection pending board approval.

Collecting Themes
The following themes will direct the museum's collecting efforts for the next five years. All objects acquired for the permanent collection will relate to the history and culture of the city of Anywhere, Oklahoma and its surrounding region.
- The rise of the oil industry
- Work by local contemporary artists
- Immigration of the late 20th/early 21st century

Objects outside of the scope of the above-stated collecting themes will be acquired on a case-by-case basis at the discretion of the Executive Director and the museum's Collections Committee.

Approved by the Board of Trustees, August 17, 2021